

## SCHOOL DAY

The school day starts at 8.55 a.m.

Breaktime is 10.30 - 11.00 a.m.

Lunchtime for primary pupils is 12.00 - 1.00 p.m.

The school day ends at 3.35 p.m. (Mon - Thurs)

On Friday school finishes at 2.55 p.m.

All of the training days at St John's are on a Friday and pupils would finish school at 2.55 p.m. on the Thursday.

At Christmas, Easter and Summer, school closes at 12.30 p.m. on the last day of term.

## SCHOOL OFFICE HOURS

**Monday - Thursday - 8.30 a.m. - 5.00 p.m.**

**Friday - 8.30 a.m. - 4.00 p.m.**

If your child is unwell and will not be coming to school, please phone the school office to inform us.

Out of school office hours, please leave a message on the answermachine.

## USEFUL TELEPHONE NUMBERS

**School Office - Tel : 01937 842144**

**Fax : 01937 541471**

Email : [mdowson@bostonspa.org.uk](mailto:mdowson@bostonspa.org.uk)  
(Office Manager)

[jpeacock@bostonspa.org.uk](mailto:jpeacock@bostonspa.org.uk)  
(Administrative Assistant)

### Primary Department Teachers :

Miss Murray : [fmurray@bostonspa.org.uk](mailto:fmurray@bostonspa.org.uk)

Mr Frith : [cfrith@bostonspa.org.uk](mailto:cfrith@bostonspa.org.uk)

Please don't hesitate to contact the school if you have any questions or concerns.



## PRIMARY DEPARTMENT

***Pupil & Parent's  
Information***

Welcome to St John's School. We hope your time with us will be full of happy memories.

This guide aims to answer many of the questions new pupils and parents ask.

If you have any more questions just give us a call here at school.

## MISSION STATEMENT

St John's Catholic School: working together to communicate, learn, enjoy and achieve.

- ◆ a community where values reflect the ideals of the life and teachings of Christ
- ◆ an environment where every voice is heard and celebrated
- ◆ an outstanding school, open to change

## MEDICAL MATTERS

If parents have any concerns they can phone the school nurse between 8.30 a.m. and 12.00 noon (Mon, Tues, Wed and Fri) and on Thurs between 3.30 p.m. and 5.00 p.m.

Any medication prescribed by your family G.P. should be handed directly to the school nurse in the original packaging with clear written instructions of when to use. A form will need to be completed by parents which can be obtained from the nurse or the school office.

## SCHOOL UNIFORM

The school uniform is :

School poloshirt and sweatshirt

(these can be ordered via the school office)

Navy black or grey trousers/skirt/joggers

Flat black shoes (no trainers)

**In the summer months :**

Girls can wear navy/black shorts / blue school dress

Boys can wear grey or black shorts

## PE KIT

Light blue poloshirt

Navy blue shorts

Trainers

## ADDITIONAL CLOTHING / ITEMS

Please send your child with a coat suitable for outdoor playtimes

We like to encourage children to drink plenty of water and would be grateful if you could provide your child with a water bottle with their name on.

In the summer months please could you ensure your child has suncream applied before they arrive at school and also wear a sun hat.

## SCHOOL MEALS

Children can have a lunch provided by school or they may prefer to bring their own packed lunch. Please let the school office know if your child would like a school lunch. Lunches are £9.50 per week for primary children and payment can be made via the online payment system 'School Money'.

## 'SCHOOL MONEY'

Our [Schoolmoney.co.uk](http://Schoolmoney.co.uk) facility will allow for parents to experience a more streamlined, cost-effective and efficient payment collection system in a secure and safe environment.

From time to time you will receive a text message from the school inviting you to access a website as an option to make a payment for an activity, school meals, uniform etc.

A parent user guide will be sent to you in due course.

## 'TEACHERS TO PARENTS'

'Teachers to Parents' is a text messaging service which school uses and allows for easy communication between school staff and parents. Text messages are sent to parents mobile phones.